Individual Board Member Expectations

Each Board member of affirms the expectations outlined here and strives to perform accordingly. By accepting nomination or appointment to the board, the individual confirms that this board service is one of his/her top volunteer and giving commitments.

# Specific Expectations:

* 1. Believe in and be an active advocate and ambassador for the values, mission, and vision of the organization.
  2. Act in a way that contributes to the effective operation of the Board – and work with fellow Board members and staff to assure that the Board functions well. This includes – but is not limited to:
     1. Focus on the good of the organization, independent of personal agenda, self-interest, or the influence of others.
     2. Maintain confidentiality of committee, board, and organization work unless authorized otherwise.
     3. Support Board decisions once these are made.
     4. Participate in appraisal of own performance and the performance of the Board and its committees.
     5. Support the organization’s policies and procedures for conducting business.
  3. Regularly attend Board and committee meetings. Prepare for these meetings by reviewing materials and bringing the materials to meetings. Use conversation as a core business practice, asking strategic questions and participating in dialogue.
  4. Keep informed about the organization, its issues, and its connection to the community through active participation within the organization and conscientious connection outside the organization.
  5. Help support the charitable contributions operation of the organization. Specifically:
     1. Reach into diverse communities and help identify and cultivate relationships to support the organization as donors, volunteers, and advocates.
     2. Give an annual financial contribution to the best of personal ability. Consider this organization one of your top 2 – 3 charitable commitments.
     3. Participate in the fund development by taking on various tasks tailored to your comfort and skills.
  6. As appropriate, use personal and professional contacts and expertise to benefit the organization, without compromising ethics or trespassing on relationships.
  7. Be available to serve as a committee or task force chair or member. Be a prepared and active participant.
  8. Inform the Board of Directors of the organization of any potential conflicts of interest, whether real or perceived, and abide by the decision of the Board related to the situation.
  9. Respect the authority of the chief executive officer and staff; and adhere to the limitations of the Board, its committees and individual Board members.
  10. Agree to step down from Board position if unable to fulfill these expectations.

*I understand both the spirit and the letter of the above expectations and agree to fulfill them to the best of my ability.*

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Signature Date