Board Member Profile Worksheet

Use the grid to give you a visual picture of the current composition of your board, and identify the skill sets you already have. Assign a current board member’s name to each column. Each member of the governance committee should complete the profile of each individual to the best of his/her ability.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Characteristic | Joe Smith | Jane Doe |  |  |  |  |  |  |  |  |  |
| Age |  |  |  |  |  |  |  |  |  |  |  |
| Under 30 |  |  |  |  |  |  |  |  |  |  |  |
| 31-50 |  |  |  |  |  |  |  |  |  |  |  |
| 51 - 65 |  |  |  |  |  |  |  |  |  |  |  |
| Over 65 |  |  |  |  |  |  |  |  |  |  |  |
| Gender |  |  |  |  |  |  |  |  |  |  |  |
| Cis Female |  |  |  |  |  |  |  |  |  |  |  |
| Cis Male |  |  |  |  |  |  |  |  |  |  |  |
| Trans Female |  |  |  |  |  |  |  |  |  |  |  |
| Trans Male |  |  |  |  |  |  |  |  |  |  |  |
| Gender Non-Binary/GNC |  |  |  |  |  |  |  |  |  |  |  |
| Other: |  |  |  |  |  |  |  |  |  |  |  |
| Race/Ethnicity |  |  |  |  |  |  |  |  |  |  |  |
| African American |  |  |  |  |  |  |  |  |  |  |  |
| Asian |  |  |  |  |  |  |  |  |  |  |  |
| Caucasian |  |  |  |  |  |  |  |  |  |  |  |
| Latino/a |  |  |  |  |  |  |  |  |  |  |  |
| Native Hawaiian or Other Pacific Islander |  |  |  |  |  |  |  |  |  |  |  |
| Other: |  |  |  |  |  |  |  |  |  |  |  |
| Sexual Orientation |  |  |  |  |  |  |  |  |  |  |  |
| Bisexual |  |  |  |  |  |  |  |  |  |  |  |
| Gay |  |  |  |  |  |  |  |  |  |  |  |
| Lesbian |  |  |  |  |  |  |  |  |  |  |  |
| Straight |  |  |  |  |  |  |  |  |  |  |  |
| Other: |  |  |  |  |  |  |  |  |  |  |  |
| Resources |  |  |  |  |  |  |  |  |  |  |  |
| Money to give |  |  |  |  |  |  |  |  |  |  |  |
| Access to money |  |  |  |  |  |  |  |  |  |  |  |
| Community Connections |  |  |  |  |  |  |  |  |  |  |  |
| Area corporations |  |  |  |  |  |  |  |  |  |  |  |
| Communities of faith |  |  |  |  |  |  |  |  |  |  |  |
| Cultural organizations |  |  |  |  |  |  |  |  |  |  |  |
| Entertainment Industry |  |  |  |  |  |  |  |  |  |  |  |
| Foundations |  |  |  |  |  |  |  |  |  |  |  |
| Local government |  |  |  |  |  |  |  |  |  |  |  |
| Media outlets |  |  |  |  |  |  |  |  |  |  |  |
| Organized labor |  |  |  |  |  |  |  |  |  |  |  |
| Trans / Gender Non-Binary / Gender Non-Conforming Communities |  |  |  |  |  |  |  |  |  |  |  |
| African American communities |  |  |  |  |  |  |  |  |  |  |  |
| Asian communities |  |  |  |  |  |  |  |  |  |  |  |
| Latino communities |  |  |  |  |  |  |  |  |  |  |  |
| Older adults |  |  |  |  |  |  |  |  |  |  |  |
| Young adults |  |  |  |  |  |  |  |  |  |  |  |
| Rural/suburban communities |  |  |  |  |  |  |  |  |  |  |  |
| Entertainment Industry |  |  |  |  |  |  |  |  |  |  |  |
| Qualities |  |  |  |  |  |  |  |  |  |  |  |
| Visionary |  |  |  |  |  |  |  |  |  |  |  |
| Willingness to work |  |  |  |  |  |  |  |  |  |  |  |
| Consensus builder |  |  |  |  |  |  |  |  |  |  |  |
| Good Communicator |  |  |  |  |  |  |  |  |  |  |  |
| Areas of Expertise |  |  |  |  |  |  |  |  |  |  |  |
| Finance and accounting |  |  |  |  |  |  |  |  |  |  |  |
| Fundraising—events |  |  |  |  |  |  |  |  |  |  |  |
| Fundraising—individuals |  |  |  |  |  |  |  |  |  |  |  |
| Governance |  |  |  |  |  |  |  |  |  |  |  |
| Human resources |  |  |  |  |  |  |  |  |  |  |  |
| Information technology |  |  |  |  |  |  |  |  |  |  |  |
| Law |  |  |  |  |  |  |  |  |  |  |  |
| Leadership development |  |  |  |  |  |  |  |  |  |  |  |
| Marketing |  |  |  |  |  |  |  |  |  |  |  |
| Media relations |  |  |  |  |  |  |  |  |  |  |  |
| Meeting procedures |  |  |  |  |  |  |  |  |  |  |  |
| Policy Development |  |  |  |  |  |  |  |  |  |  |  |
| Program evaluation |  |  |  |  |  |  |  |  |  |  |  |
| Program expertise |  |  |  |  |  |  |  |  |  |  |  |
| Sales |  |  |  |  |  |  |  |  |  |  |  |
| Strategic Planning |  |  |  |  |  |  |  |  |  |  |  |
| Other: |  |  |  |  |  |  |  |  |  |  |  |
| Relationship to Organization |  |  |  |  |  |  |  |  |  |  |  |
| Staff of Organization |  |  |  |  |  |  |  |  |  |  |  |
| Consumer of Organization Services |  |  |  |  |  |  |  |  |  |  |  |
| Former Consumer |  |  |  |  |  |  |  |  |  |  |  |
| Other: |  |  |  |  |  |  |  |  |  |  |  |